Llanfair Caereinion Town Council

Minutes of meeting held on Monday 16th December 2019 at The Public Institute, Llanfair at 7.00pm

Present – Cllrs K Roberts, R Astley, I Davies, U Griffiths, A Dunsford, H Davies, W Williams, C Evans, and Clerk

Before business began, Mr Phil Jones, updated the members on the regarding the recent Community Partnership meeting and progress in the High School. The Chair thanked him for his time and business began at 7.20pm

1.Apologies – Cllrs G Jones, V Evans, G Peate and C Stephens

2.Declarations of Interest – Cllr I Davies declared a personal interest in planning application 19/1710/HH

3.Minutes of meeting 18th November 2019

The minutes had been read and agreed by all. Cllr A Dunsford proposed their signing and Cllr W Wiliams seconded. The Chair signed the minutes as correct.

4.Matters arising.

Gorsedd Stones – Once again Cllr R Astley had been unable to carry out the work due to the recent wet weather.

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| **Action**: **Cllr R Astley** to drain area by use of a chain harrow when ground becomes drier. |

BT Phone box by the Goat. Cllr A Dunsford confirmed that he had contacted Cadw with regard to painting and maintaining the phone box but had heard nothing back from them.

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| **Action**: **Cllr A Dunsford** to speak to Cadw and report back at next meeting. |

War Memorial – Clerk informed the members that the final two mouldings had not yet been finished but had contacted the contractor regarding a completion date which was now February, weather permitting.

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| **Action**: **Clerk** to insure this final job is carried out. |

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Remembrance Day – It was agreed that Cllr H Davies should monitor the wreaths on the Memorial and ensure they do not become untidy due to the weather.

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| **Action**: **Cllr H Davies** to report back at next meeting |

Youth Reps on Town Council – Clerk confirmed that the High School would inform LTC when suitable candidates would be put forward for selection.

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| **Action**: **Clerk** to continue to liaise with the High School |

Environment Wales Act report on biodiversity – Clerk confirmed this was complete. All members had received a copy and agreed it should be published on the LTC website.

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| **Action**: **Clerk** to publish report on website |

Internal Auditor – Clerk had not yet been in contact with potential new auditor.

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| **Action**: **Clerk** to contact new auditor in the New Year. |

RoSPA report for Glan yr Afon play area – Cllr R Astley confirmed that although he had emailed the details of his repair to RoSPA they had not yet responded.

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| **Action**: **Cllr R Astley** to monitor situation and await response. |

Erw Ddwr – Clerk had ordered and picked up signs for the waste bins.

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| **Action**: **Cllrs R Astley and A Dunsford** to fix signs in place asap. |

Error – Cllr G Peate observed an error under AOB regarding Town Crier being stated as Town Clerk in October minutes.

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| **Action** – **Clerk** to amended details of October minutes. |

Painter – Cllrs C Stephens and I Davies confirmed that adverts for a painter in the town and a cleaner for the toilets had been placed on social media.

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| **Action** –**Cllrs C Stephens, I Davies and Clerk** to monitor responses. |

Budget 2020/2021 – Clerk confirmed this was being prepared.

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| **Action – Clerk** to prepare budget for meeting on 13th January 2020 |

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Planning – Clerk confirmed that PCC Planning Dept had been informed of the decisions from the previous meeting and that no Highways Dept update had been placed on the planning portal for application 19/0828/FUL as of today’s date.

HLF Grant for Deri Woods – Clerk confirmed that a final figure had been submitted to HLF after a meeting with MWT on Dec 11th.

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| **Action – Clerk** to monitor response from HLF via MWT |

Dog free areas in Deri Woods – Cllr C Evans and Clerk confirmed that this was now complete.

Path in St Mary’s Church Yard – Cllr G Jones not present so unable to provide an update on the matter.

Jobs list from Town Walk – Clerk confirmed this had been updated from previous meeting and redistributed to all councillors.

Dog fouling at Hafan Deg – Cllr H Davies reported a serious problem in the area.

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| **Action** – **Clerk** to report the matter to PCC |

Library – Clerk confirmed that a meeting with Kay Thomas of PCC would take place on Thursday 9th Jan 2020 in order to move matter forward.

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| **Action – Clerk** to inform the members at next meeting of outcomes |

CCTC – Cllr K Roberts had obtained three quotes for the work. After a discussion it was decided that Cllr I Davies would ask for the cost of any upgrades that might be required. Before any decision was made all members of the Council were to be informed.

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| **Action** – **Cllr I Davies** to obtain new quotes and report back to members at next meeting or before if possible. |

Powys Dyslexia Support Group – Clerk confirmed she had contacted them offering to share any info they may want to send on social media.

MontyTrax – Clerk confirmed Shan Mayor would be coming to talk to the members at the January meeting.

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Community Health Council – Clerk confirmed the link to the current consultation had been sent to Cllr H Davies for inclusion on social media / website.

Dog waste bins and bag dispensers – Clerk had not had a response from PCC and Cllr G Jones was not present with any update on his part.

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| **Action** – **Clerk** and Cllr G Jones to monitor situation. |

Defibrillators – Clerk had spoken with Ianto Guy of Caereinion Medical Practice. He confirmed that all three machines were in working order and their locations registered with the Welsh Ambulance Service. It was agreed that it would be useful for Council members to have defib training in future.

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| **Action** – **Clerk** to continue to liaise with Caereinion Medical Practice and inform all Councillors of defib training and also place dates on social media. |

Error in September minutes – Clerk confirmed she had amended them to read ‘minutes of meeting 29th July 2019.’.

PCSO – Clerk confirmed that two PCSOs had attended the Christmas lights as requested.

5.Finance.

Current account balance: £45,639.19

Money Manager Account: £40,109.80

Chair signed the balance sheet for both bank accounts.

The following payments were agreed:

101484 – Mrs V Griffith – Clerk’s salary December - £809.64

101485 – Mrs V Griffith -Clerk’s expenses December - £130.25

101486 – J E Thomas – Dog free area in Deri Woods (HLF) – £1,182.00

101487 – J G Lloyd – Grass cutting contract – Oct, Nov, Dec - £1,879.20

101488 – HMRC – Clerk’s NI contributions – Oct, Nov, Dec - £37.08

101489 – R Isaac – Chapel of Rest Fence - £508.50

DD- Opus Energy – Electric for Chapel of Rest and Toilets (November) - £121.17

DD – Charlies Stores – Christmas lights – 40.01

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DD – Wynnstay – HLF dog free area - £381.02

Bank transfer – S D Johnson – library cleaning December - £36.00

Bank transfer – S D Johnson – toilet cleaning December - £36.00

Bank transfer – WPG – signs for Erw Ddwr - £30.00

Bank transfer – CEF Ltd – Christmas lights - £291.60

Bank transfer – Derwn Garden Centre – Plants and tubs for War Memorial - £70.00

Bank transfer – D M Roberts – Hedge brushing 2018 / 2019 - £259.20

Bank transfer – R Isaac – Work in Erw Dwr and Deri Woods (£70 HLF) - £224.79

Bank transfer – Morgans accountancy – Internal Audit 2018 / 2019 - £264.00

Receipts: No receipts

Public toilet grant - Clerk reported to the members that the PCC grant for the public toilets would be paid for the financial year. A bank transfer was due to be paid on January 22nd 2020.

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| **Action** – **Clerk** to monitor to ensure payment is received. |

To consider how grant are applied for – The Chair asked those present to consider if the Town Council should apply for grants jointly with local schools and groups in order to secure more funds. She had recently met with Phil Jones of the High School who had lost out on grants as the application was not community based. It was agreed that the Clerk should consider each application on its merits and report to the members before making the application.

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| **Action** – **Clerk** to contact Phil Jones for details of grants available in the first instance. |

6.Planning.

Planning application 19/1710/HH – Erection of a two storey extension at Clyniarth Cottage SY21 9HB

Cllr I Davies left the room and took no part in the discussion or decision. Clerk informed the members that she had asked PCC for an extension to the consultation period to allow for the application to be decided on at this meeting. She had received no reply.

Cllr C Evans proposed and Cllr U Griffith seconded in support for the application and all agreed.

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Planning application 19/1834/FUL – Conversion of a barn to form a dwelling at Glyn Dwr SY21 ODW

Cllr C Evans proposed and Cllr A Dunsford seconded in support of the application and all agreed

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| **Action**: **Clerk** to inform PCC of these decisions |

7.Premises.

Deri Woods and Goatfield - Clerk confirmed that the HLF updated and extended submission had been completed.

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| **Action – Clerk** to keep members informed of responses from HLF via MWT |

St Mary’s Church Yard – Cllr A Dunsford confirmed he had sourced new designs for the sundial face. Cllr H Davies confirmed the arm was in the Church and would obtain it. It was agreed by all that Cllr Dunsford could find a new face costing up to £100.

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| **Action – Cllr A Dunford** to obtain price and design for new sundial. **Cllr H Davies** to find arm and pass it on the Cllr Dunsofrd. |

Cross on Lytchgate – It was reported that the wooden cross had become loose and dangerous. Col Glyne had been informed of its removal. Cllr R Astley would re galvanise it and Cllr A Dunford provide the carpentry when it was ready to be re-instated.

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| **Action-Cllrs A Dunsford and R Astley** to carry out necessary work and report to the members of progress at the next meeting. |

Cllr H Davies reported that the path at the back of the Church Yard was slippery due to fallen leaves.

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| **Action** – It was agreed that the **Clerk / Cllr H Davies** would ask R Isaac to leaf blow and sweep the path. |

Public toilets – Cllr R Astley updated the members on recent security matters. It was agreed that the toilets required another clean.

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| **Action – Clerk** to ask cleaner to carry out a further clean |

War Memorial – Nothing further to report.

Mountfield - Nothing to report.

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Erw Ddwr – Nothing further to report.

Glan yr Afon play area - Nothing further to report.

Library – nothing further to report.

Chapel of Rest – Clerk confirmed the new fence was now finished.

Christmas Light - It was agreed that the Clerk should write to Cllr Viola Evans thanking her another excellent Christmas Lights event and offer help for all future events. The Chair thanked all those on the Council who gave their time to be stewards on the night.

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| **Action – Clerk** to write to Cllr V Evans |

Banwy Industrial Estate CAT – Clerk informed the members of recent developments and these were scrutinised by all. It was agree that the Clerk should email the members a copy of the most recent maps and an onsite meeting in daylight should take place in the New Year.

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| **Action – Clerk** to email site map to all |

The list of jobs from the Town Walk was updated.

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| **Action**: **Clerk** to keep this updated and re circulate before each meeting to ensure the list is completed. |

8.Correspondence

Santes Dwynwen celebration – Clerk informed the members of the event taking place on the 25th Jan 2020. It was agreed that this was shared on social media.

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| **Action – Clerk** to send to Cllr I Davies for inclusion on social media |

Knife Angel – Clerk had received an invitation from The Police and Crime Commissioner and County Councillor Joy Jones for councillors to attend the unveiling of the Knife Angel sculpture in Newtown on 4th Jan 2020.

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| **Action – Cllr A Dunsford and C Evans** to attend and Clerk to forward details to both. |

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VE Day – Clerk had received a letter from Sam Webster introducing herself as the new Chair of the RBL local branch. It was agreed that the Town Council would get involved with VE Day commemorations. It was also agreed to enquire whether the Church Yard floodlights could be adjusted to change colour.

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| **Action – Cllr C Evans** to ask Aled Jones if this was possible and the cost. |

Arwain – Clerk read letter from Rachel Lewis of Arwain. It was agreed that this should be put on social media.

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| **Action – Clerk** to send information to Cllrs I Davies and W Williams. |

Urdd National Eisteddfod – Clerk read letter from Urdd requesting donation.

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| **Action – Cllr C Evans** to clarify details before any donation is given. |

9.PCC Matters

Cllr G Jones was not in attendance.

Dog bins and bags – Cllr Jones had not had a response from PCC and Clerk confirmed she hadn’t either.

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| **Action** – **Clerk and Cllr Jones** to monitor |

10.Montgomeryshire Local Council Forum.

Cllr W Williams had nothing to report

11.Road Safety.

Cllr U Griffiths raised the problem of runners on the public highway doing so on the wrong side of the road during the hours of darkness making them difficult to see. It was agreed the dangers of this should be highlighted on social media.

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| **Action- Cllr I Davies** to put this on social media |

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12.AOB.

Biodiversity Report – Clerk confirmed she had completed the required report as per the 2016 Environment Act Wales. It was agreed that the report should be reviewed each quarter at the same time as the budget.

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| **Action – Clerk** to ensure Biodiversity report is reviewed each quarter |

Cleaner for public toilets – Clerk reported that although she had had some interest there had been no takers for the cleaning contract. Cllr Dunsford had someone who may be interested.

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| **Action – Cllr A Dunsford** to give Clerk’s contact details to interested party. |

Budget meeting – Clerk reminded all that the Budget Meeting would take place at 7pm on Monday 13th Jan 2020

13.Date of next meeting – Monday 27th January 2020 at 7pm

Meeting ended at 9.25pm

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